

**BARTHOLOMEW CONSOLIDATED SCHOOL CORPORATION  
SCHOOL BOARD MEETING  
MONDAY, FEBRUARY 11, 2019 MINUTES**

The regular meeting of the Board of School Trustees of the Bartholomew Consolidated School Corporation was held at the Columbus Signature Academy-Lincoln Campus, 750 5<sup>th</sup> Street, Columbus, IN 47201, on Monday, February 11, 2019 at 6:30 p.m., pursuant to notice having been duly given to the media and to all members of the Board in accordance with the rules of the Board.

On call of the roll, the members of the Board were shown to be present or absent as follows:

Present:                   Dr. Jill Shedd, President  
                              Mr. Richard Stenner, Vice President  
                              Mrs. Kathy Dayhoff-Dwyer, Secretary  
                              Dr. Julie Bilz, Member  
                              Mr. Pat Bryant, Member  
                              Mr. Jeff Caldwell, Member

Absent:                    Mr. James Persinger, Member

Administration:         Dr. Jim Roberts, Superintendent  
                              Ms. Teresa Heiny, Assistant Superintendent for Human Resources  
                              Mr. Chad Phillips, Assistant Superintendent for Business Services  
                              Dr. Laura Hack, Director of Elementary Education  
                              Mr. William Jensen, Director of Secondary Education  
                              Dr. Brett Boezeman, Director of Operations  
                              Dr. George Van Horn, Director of Special Education

Absent:                    Dr. Gina Pleak, Director of Title Services

School Attorney:        Mr. Chris Monroe

A reception was held in honor of Joel Metzler the 2019 Education Hall of Fame Recipient

**REGULAR SESSION**

Dr. Shedd shared reflections.

Following the pledge of allegiance, the meeting was called to order at 6:37 p.m.

CSA-Lincoln Elementary students, Lydia and Eliza Bodem, shared the Mission and Vision statements.

Dr. Shedd noted the high expectation objectives.

## **WHO/WHY**

### **Presentation of the 2019 Education Hall of Fame Award to Joel Metzler (Dr. Roberts/Mrs. Dayhoff-Dwyer)**

Mr. Backmeyer, Southside Elementary Principal, Mrs. Sparks, former Southside teacher, and Mrs. Montgomery, former Southside Assistant Principal, shared high remarks about Mr. Metzler, their mentor, colleague and friend. It was noted that he was a remarkable leader, and he empowered staff and students to be their best. Mr. Metzler mentored many, including six present BCSC Administrators.

Dr. Roberts congratulated Mr. Metzler for being named the 2019 Education Hall of Fame recipient, and thanked those that spoke of Mr. Metzler's legacy. Dr. Roberts shared that Mr. Metzler served 40 years in the corporation, including serving as principal at both Lincoln and Southside Elementary Schools.

Mrs. Dayhoff-Dwyer, Board Representative on the Education Hall of Fame nomination committee, shared that her children went to Southside when Mr. Metzler was principal. Mr. Metzler made sure Southside had a family atmosphere; he was always encouraging and did what was best for students. The students loved him.

Mr. Metzler was presented with a plaque inscribed with selections from his letters of nomination. A second plaque in his honor will be placed at Southside Elementary.

Mr. Metzler shared that receiving the award was a huge honor he never expected, and he was quite humbled. He thanked everyone for coming, and for the kind words shared on his behalf. Mr. Metzler shared his journey through BCSC, and noted he would be forever grateful for all those he worked with that were the key to his success. The supportive environment from administrators, staff and parents allowed him to be himself, as they trusted his leadership. Teamwork and collaboration resulted in better learning experiences for staff and students. He stated that in our lives we are touched by those who teach us. Mr. Metzler said the years he partnered with, and helped develop, six administrators were the best 14 years of his career. He thanked his wife Marilyn, three sons and ten grandchildren for being his support system. Mr. Metzler closed with the phrase he said everyday over the school intercom. "Make it a great day or not. The choice is yours."

### **Columbus Signature Academy-Lincoln Campus Best Practice (Mr. Findley)**

Mr. Findley, CSA-Lincoln Principal, shared the school information slide. Ms. Goggin, Library Media Specialist, Mr. Findley, and student Lydia Bodem shared information on the CSA-Lincoln Baseball Reading Challenge. The goal of this challenge is to increase student interest in reading as they read a required number of books that allows them to move from base to base. The reading challenge meets the Universal Design for Learning (UDL) framework

requirements. After completing specific reading requirements, students receive awards and the home run hitters have the opportunity to attend the “Day at the Diamond”, an Indianapolis Indians baseball game. There have been 3,348 books read since September and data shows improvement in students STAR Reading scores.

The following information was shared in response to questions from the board.

The program is offered to kindergarten through sixth graders; the third and fourth graders are reading the most.

Lydia shared that she just reached the home run hitter goal, and she is very excited about reading. The reading challenge has motivated her to read different genres. Her new favorite is historical fiction. Lydia encourages her friends to read by recommending books that she really liked.

## **PUBLIC COMMENTS**

No one signed in to speak.

## **WHAT**

### **1) School Board Policy Updates (Dr. Roberts)**

Dr. Roberts shared that this is the first reading of the proposed school board policies and after consideration the board will be asked to approve them at the next meeting. NEOLA of Indiana provides proposed policy updates and additions to reflect Indiana and or Federal legislation and case law. The board had the documents with changes to review in their packets. Dr. Roberts shared the policy updates and the rationale for each.

On Policy 5771 Search and Seizure and Policy 7440 Facility Security Program, Dr. Roberts noted that the corporation has hand-held metal detectors but does not have walk-through devices. The policy gives the authority to purchase and use them if there was reasonable suspension. The corporation is not going to start using the hand-held metal detectors on a regular basis.

The following information was shared in response to questions from the board.

Most of the policies being recommended are updates to present policies.

On Policy 2221 Mandatory Curriculum, it was noted that the computer science courses must be offered by 2021, but a student could receive a diploma without taking the course. Physical fitness courses are not being dropped from the list, but they are incorporated under Health Education courses.

Regarding Policy 2462 Dyslexia Screening and Intervention, the elementary schools presently have Instructional Consultation Teams (ICT) that meet to better understand student educational needs. The ICT members support teachers and are trained to conduct assessments in reading, math and behavior. The DIBELS target scores are also helpful screening tools when considering if a student may be dyslexic.

In Policy 2700 Annual Performance Report, students in foster care have been added to the disaggregated list for certain reporting requirements. In Policy 8600 Transportation, transportation requirements are addressed for students in foster care and homeless students; corporations are to work together on where the student attends school and their transportation.

In Policy 5771 Search and Seizure, it was discussed to add wording from Section B. to Section D. regarding the student search being witnessed by a person of the same gender and conducted in a private place. It was also suggested that in Section D. to use the term, “student’s person”, just as it is written in Section B. The policies in chapter 5000 relate to students.

Mr. Monroe noted that 911 should be called when there is reasonable suspicion to conduct a search on an adult or student.

The corporation does not have walk-through metal detectors, but Policy 5771 gives the authority to purchase and use them.

Dr. Roberts shared that the board has time to look through policies and share additional comments before they are asked to approve them on March 4.

## **2) Board Commendations:**

The following commendations were noted:

Fifty **Columbus North High School Soloists** received Gold Ratings at the ISSMA District Contest. Thirty-Four of those qualified for the State Contest. Ten **Ensembles** received a Gold Rating and qualified for the State Contest. A total of 139 students will perform at the State Contest.

**Ed Vogel**, Columbus East and Central Middle School Math Chair, was chosen to be on the IDOE committee working on the Math Standard Framework.

## **3) School Attorney Report:**

No report was shared.

#### **4) School Board Member Reports:**

Dr. Shedd attended the Corporation Continuous Improvement Council (CCIC) meeting where they discussed the Plan on a Page language, measurements and priorities. A discussion was held on how to best utilize the data. The proposed updates were shared for policy 5771 Search and Seizure and 7440 Facility Security Program. Legislative priorities and staff recruitment and retention efforts were discussed. There will be a BCSC Career Fair on April 3, 4:00-8:00 p.m. at the Administration Building. Dr. Shedd also noted that there would be an opportunity to celebrate public education by wearing red and marching in Indianapolis on March 9.

Dr. Shedd attended the Bartholomew Consolidated School Foundation meeting where they elected officers and celebrated successes of 2018. The Foundation increased their unrestricted income 189% in 2018. They are working on creating a handbook that will formalize business practices. A grant from a local foundation allowed the Foundation to give \$50 Target gift cards to teachers for classroom items.

#### **5) Cabinet Reports**

- **2018 Financial Report (Mr. Phillips)**

Mr. Phillips shared highlights from the 2018 financial results. The total revenues received in the General Fund were \$77,636,862, which was higher than expected due to an increase in the ADM per pupil state support and better interest rates. The expenditures of \$77,242,178 include the one-time payment to correct the teacher contract start date. Also, a larger portion of electric costs was paid from the General Fund. Mr. Phillips noted that the budget column does include the additional appropriations approved by the board in 2018.

General Fund reserves were reported to be \$2.65M and the Rainy Day Fund balance is \$4.87M.

The next largest corporation expense is in the Health Trust. There have been four consecutive years where expenditures exceeded the revenues. Even though there were design changes aimed at decreasing claims, the increase in claims costs grew at a higher rate than the revenues. Mr. Phillips noted that there would be tough decisions ahead as the corporation looks at restructuring the plan. Meetings have already been held with SIHO consultants and Columbus Regional Hospital Administration as the corporation works toward a recommendation to bring to the bargaining team through Columbus Educators' Association (CEA) negotiations. Mr. Persinger is the board representative on the Health Trust.

The total expenditures in the Debt Service Fund were \$9,477,356. The 2003 QZAB was paid off in 2017, and to maintain consistent spending, the payment for the 2016 G.O. Bonds was increased. The Pension Debt Fund expenditures were reported to be \$314,078. The 2002 pension bond was retired in 2017; the final payment on the 2006 bond will be in 2021. The Referendum Debt Fund total expenditure was \$7,924,000. Due to refinancing, there will be a reduction in the fund in 2020.

The Capital Projects Fund (CPF) revenues were \$13,289,616 with expenditures being \$14,100,795. This fund supports maintenance and repair of 21 buildings and provides technology support. The corporation allocated 100% of its Local Income Tax (LIT) to the CPF. Tax Cap losses are nearly the same as the deficit in the CPF.

The Transportation Fund is also primarily supported by property tax dollars. The revenues in the Transportation Fund were \$5,736,830 with expenditures being \$5,999,550. With Tax Cap Losses, the increased cost of operating the bus fleet exceeds the revenue collected. The CPF and the Bus Replacement Fund now create the Operation Fund. Bus drivers, monitors and mechanics are paid by this fund.

Eight buses were purchased in 2018. The revenues were \$1,027,592 and expenditures were \$966,300. There was a cash balance of \$85,082 with encumbrances of \$75,538. The board will soon be asked to approve the purchase of buses for 2019.

The Property Tax Cap Losses for all funds was \$1,495,801. This was a hard hit to the Operating Fund. Mr. Phillips shared a summary of all funds.

The following information was shared in response to questions from the board.

It is likely that the more tax appeals submitted, fewer dollars are collected.

The Tax Caps that impact the corporation the most comes from rental homes.

The state's budget year is from July 1 to June 30.

Mr. Phillips will share quarterly financial reports with the board. Even with the new Education and Operation Funds, he will continue to break out the sub categories as he reports.

Mr. Phillips, Ms. Heiny and Dr. Roberts' accounts have all been moved to the Operation Fund.

## **HOW**

### **6) Requests for Approval: (Dr. Roberts)**

Dr. Roberts reviewed the following items for the Board.

- a. Minutes of the Regular School Board Meeting of January 28, 2019 (attachment)
- b. Supplemental Contracts (attachment)
- c. Field Trips/Professional Leaves (attachment)
- d. School Fundraisers (attachment)
- e. Claims and Payroll (attachment)
- f. 2018 Appropriation Adjustments (Mr. Phillips)

Dr. Roberts shared additional information on the requests for approval. He requested approval of the reviewed items.

Mr. Stenner made a motion to approve the reviewed items, and Mr. Bryant seconded the motion.

The following information was shared in response to questions from the board.

Principals approve the fundraiser recommendations before they come to the board for approval. Mr. Jensen's administrative assistant submits them for the board packet. Schools are aware of the deadlines, and will work on getting them turned in on time. This was the first time the field trips were requested for approval; the process may need to be revised.

Of those attending the Universal Design for Learning (UDL) Summit, only two will pay to attend. Those presenting and Dr. Van Horn's costs are covered.

Upon a call for the vote, Items 6) a-f were unanimously approved.

### **7) Request for Approval of Human Resources Recommendations:**

Mrs. Dayhoff-Dwyer made a motion to approve the Human Resources recommendations, and Mr. Caldwell seconded the motion.

Upon a call for the vote, the motion was carried unanimously.

## **BOARD INPUT/REVIEW**

Mr. Stenner thanked Mrs. Dayhoff-Dwyer for representing the board on the Education Hall of Fame Committee. He noted the great things students are doing such as the Brown Music Awards and the Dance Marathon fundraiser event for the Turning Point Domestic Violence Shelter.

President Shedd reported that the next school board meeting would be March 4, 2019, 6:30 p.m. at Richards Elementary School. There will be a tour of Richards at 5:45 p.m.

There being no further business, the meeting adjourned at 8:32 p.m.

\_\_\_\_\_Secretary

Attest: \_\_\_\_\_President